



SA COLLEGE PRIVATE SCHOOL, PRETORIA

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Dear Prospective Parents

Thank you for your and your child's interest in our school. We would certainly like to have your child share in the wonderful educational experiences offered at SACPS.

Our highly qualified, dedicated and experienced educators have a proven record of producing outstanding academic results every year. From Grade R – 12, with 100% matric pass rate, one of only two schools in the District!

By enrolling your child at our school, we believe you are giving your child a head start in life. SACPS has over the years demonstrated that it has the interests of the child at heart and is presently in a phase of transition aimed at preparing our learners for the new future.

In order to facilitate your child's enrolment at the school we wish to advise you on the following procedures:

- Registration must be done in **person**.
- **An interview with yourself and your child** is necessary to establish appropriate grade placement and also to ensure that relationship with parents can be forged at an early stage.
- The Management of the school looks forward to meeting you and your child in person when enrolment takes place.
- The **Early Bird Fee Structure** is equal to the last year's monthly installments and is available this end September 2021.

Please contact the school for an updated school fee structure, on 064 548 9428.

- You will be required to pay the **R900** upon registration (**which is non-refundable**).
- The 1st monthly instalment for January, will be due before the first day of school.
- Please be advised that CAT grade 10,11,12 students pay an additional Fee Monthly R225.00pm, R790.00 per term or R2290.00 p.a.
- The stationary and book fee for grade R is **R1, 390.00**, grade 1 is **R1, 550.00**, grade 2-7 is **R1, 690.00**, grade 8 is **R1, 690.00**, grade 9 is **R1, 790.00** and for grade 10 is **R2, 090.00**. This is payable **on or before the student's 1st day of school**, to ensure your child has the necessary means to study from day one.
- NO CASH handling at the school.
- Termly and Annual Payment Options Available.
- Please use your child's name and surname when making the first payment thereafter us the family code and surname.

For registration to be FINALISED, the following documents will be required, please bring these along at registration.

- Completed Personal Information Form.
- Birth Certificate, ID Book or Passport of the learner **AND** of both parents / guardians. If the birth certificate is an unabridged certificate we will need the child's passport if the child has no ID number.
- Two ID sized photos of the learner.
- The last report from the previous school, as well as the previous year's report and the transfer letter from the previous school **as soon as it is available**.
- Proof of residence (municipal account / lease agreement).
- Medical aid information (if applicable).
- Proof of income (salary advice) and the last 3 months' bank statements.
- **Valid study permit** or proof of application for a permit (if the child is not a South African citizen). This is extremely important to register your child with the department of Education.

We are looking forward to seeing both you and your child in the near future and look forward to a long, happy and successful partnership in your child's school career at SACPS.

Yours sincerely,

SA College Private School